

Boca Raton Amateur Radio Association
Constitution and Bylaws
4/25/96

PREAMBLE

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio, constitute ourselves as the Boca Raton Amateur Radio Association and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge fraternalism and individual operating efficiency, and to so conduct.

Association programs and activities as to advance the general interest and welfare of amateur radio among the membership, their families, and the community.

ARTICLE I -MEMBERSHIP

All persons interested in Amateur Radio communication shall be eligible for membership. Membership shall be by application and election upon such terms as the Association shall provide in its Bylaws.

ARTICLE II- OFFICERS

Sec. 1 - The officers of this Association shall be: President, Vice President, Secretary, and Treasurer.

Sec. 2- The Officers of the Association shall be elected for a term of one year by plurality of written ballot of the members in attendance at the first scheduled meeting in January.

Sec. 3 - Vacancies occurring between elections must be filled by special elections at the second regular meeting following notification of the vacancy.

Sec. 4- Officers may be removed by a three-fourths vote of the membership present.

ARTICLE III - DUTIES OF OFFICERS

Sec. 1 - The President shall preside at all meetings of this Association, and conduct the same according to the rules adopted. The President shall enforce due observance of the Constitution and Bylaws; decide all question of order; sign all official documents that are adopted by the Association; shall not sign any official documents on behalf of the Association that have not been adopted by the Association; and perform all other customary duties pertaining to the office of the President.

Sec. 2 - The Vice President shall assume all the duties of the President in the absence of the latter. The Vice President shall be responsible for all meeting programs, and shall advance Association interest and activity as approved by the Association. The Vice President may appoint committees or assistants to aid him in specific branches of activity as necessary.

Sec. 3 - The Secretary shall keep a record of all meetings, keep a roll of members, and submit applications for membership. The Secretary shall carry on all correspondence, read communications at each meeting, and mail written meeting notices to each member. The Secretary shall submit monthly meeting notices to the newsletter editor. At the term expiration, the Secretary shall turn over all items belonging to the Association to the successor.

Sec. 4 - The Treasurer shall receive and provide receipts for all monies paid to the Association. The Treasurer shall keep a current and accurate account of all monies received and expended. The Treasurer shall pay no bills without proper authority (by the Association or its officers constituting a business committee). At the end of each quarter, the Treasurer shall submit an itemized statement of disbursements and receipts. At the expiration of the term, the Treasurer shall turn over all items belonging to the Association to the successor.

ARTICLE IV – MEETING

The Bylaws shall provide for regular and special meetings. At meetings, a minimum of one-tenth of all membership shall constitute a quorum for the transaction of business.

ARTICLE V – DUES

The Association, by majority of those present at any regular meeting (provided a quorum is present), may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization with its objectives as set forth in the preamble. Non-payment of such dues or assessments shall be cause for expulsion from the Association within the discretion of the membership.

Payment of Dues are required within the first quarter of the year to maintain active membership in the Association.

ARTICLE VI- MEMBERSHIP ASSISTANCE

This Association shall formulate adequate plans for assistance in cases of interference to other radio services where reported as caused by any amateur station operating in the area of the Association jurisdiction. The Association, through designated INTERFERENCE, PUBLIC RELATIONS, and OPERATING COMMITTEES, will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiations from Association member stations.

ARTICLE VII- AMENDMENTS

This Constitution or Bylaws may be amended by a two-thirds vote of the membership present. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next regular meeting, provided all members have been notified by mail of the intent to amend the Constitution or Bylaws at said meeting.

ARTICLE VIII- RULES

Robert's Rules shall govern all proceedings.
Bylaws

1. Secretary - It shall be the duty of the Secretary to keep the Constitution and Bylaws of the Association and have same with him at every meeting. The Secretary shall cause all amendments, changes and additions to be noted there on and shall permit the same to be consulted by members upon request.

2. Membership - Application for membership shall be submitted at a regular meeting in writing. Each applicant must express a willingness to abide by the Constitution and Bylaws and other rules promulgated by the Association, and a desire to obtain an amateur radio license of any class. Such license must be obtained within one year from date of application to retain membership.

3. Meetings - Regular meetings shall be held on the first Tuesday of the month at a place arranged by any of the board members. Such location shall be posted in the newsletter and announced on the repeater. Special meetings may be called by the President upon written request of any five Association members. Notices shall be sent to members concerning special meetings and the business to be transacted. Such notices shall be sent so that in the ordinary postal delivery they arrive not less than twenty-four hours before the meeting time.

4. Dues - A regular yearly assessment of \$20.00 per member is established with the provisions of Article V of the Constitution. Annual dues are payable at the first meeting in January for the ensuing year. New regular members joining the Association have dues as follows:

During the first quarter of the year - \$20.00

During the second quarter of the year - \$15.00

During the third quarter of the year - \$10.00

During the fourth quarter of the year - \$5.00

Existing regular members renewing late will still have dues of \$20.00.

5. Dissolution of the Association - In the event that this Association must be disbanded for any reason, all Association property shall be liquidated by the Association officers and all funds distributed to another not-for-profit organization.

6. Board of Directors - The Board of Directors of the Association shall consist of the elected officers of the Association (President, Vice President, Secretary, Treasurer), the elected officers of the Association for the previous year, and the following Directors who shall be appointed by the Association President for a term coincident with the Association officers:

-Station Director who shall be responsible for the maintenance of all station equipment and for certification of any members prior to said member using any station equipment. The Station Director shall also maintain accurate equipment records showing location, condition, and general history of such equipment.

- Education Director who shall organize, as necessary, any technical or ham operator training classes in an effort to promote the Association and advance interest in ham radio.

- Activities Director who shall organize Association activities, plan and recommend operating events, contests, and public service to develop and enhance Association interest and be responsible for Association meeting programs as appropriate.